

Pennsylvania Department of Agriculture

The Department of Agriculture is currently recruiting to fill the following two positions:

Director, Bureau of Thoroughbred Horse Racing (working title) directs and coordinates all administrative and enforcement operations of the Bureau of Thoroughbred Horse Racing for the Commonwealth of Pennsylvania. The position reports to the State Horse Racing Commission while serving as a State Horse Racing Commission liaison with the Department of Agriculture. Work involves directing, through subordinate managers, the Commission's Commonwealth-wide equine racing activities related to enforcement, licensing, marketing, breeding incentive programs, and procurement. Work includes overseeing the development and implementation of policies and procedures affecting the licensing of racing participants, processing of breeding incentive award payments, administration of racetrack-specific offices, utilization of staff, enforcement of racing laws, and the commission approved testing program. The position supervises the Racetrack Manager at each of the following three racetracks in Pennsylvania – Penn National Racetrack, Philadelphia Park Racetrack, and Presque Isle Downs Racetrack.

Director, Bureau of Standardbred Horse Racing (working title) directs and coordinates all administrative and enforcement operations of the Bureau of Standardbred Horse Racing for the Commonwealth of Pennsylvania. The position reports to the State Horse Racing Commission while serving as a State Horse Racing Commission liaison with the Department of Agriculture. Work involves directing, through subordinate managers, the Commission's Commonwealth-wide equine racing activities related to enforcement, licensing, marketing, breeding incentive programs, and procurement. Work includes overseeing the development and implementation of policies and procedures affecting the licensing of racing participants, processing of breeding incentive award payments, administration of racetrack-specific offices, utilization of staff, enforcement of racing laws, and the commission approved testing program. The position supervises the Racetrack Manager at each of the following three racetracks in Pennsylvania – Meadows Racetrack, Pocono Downs Racetrack, and Chester Downs Racetrack.

- Minimum experience requirements are having been a certified racing official; or at least five years' experience in the management of a licensed racing entity or equivalent racing experience.
- Salary range \$76,519 to \$116,265 commensurate with experience.
- These two permanent positions are located at the Pennsylvania Department of Agriculture headquarters in Harrisburg, PA (Dauphin Co.).
- Applicants must apply by going to the Bureau of State Employment website www.employment.pa.gov "Job Opportunities" and apply to the Director, Bureau of Thoroughbred Horse Racing link or the Director, Bureau of Standardbred Horse Racing link no later than April 8, 2016. A detailed description of duties and additional details are available at www.agriculture.state.pa.us (About PDA – Employment Opportunities).

If you have any questions, please contact Cathy Smith in the Human Resource Office at 717-787-1065.

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